



SAULT STE. MARIE POLICE SERVICE

Date: _____

I, _____, date of birth: _____ would request that my fingerprints and photograph on file with the Sault Ste. Marie Police Service be removed and destroyed. The charges against me were:

1. a) **WITHDRAWN**
- b) **DISMISSED**

NOTE: It is the policy of the Sault Ste. Marie Police Service to wait 30 days after the last court appearance before the local fingerprints and photograph can be destroyed. A request letter will also be forwarded to the Royal Canadian Mounted Police in Ottawa, Ontario.

- c) **ABSOLUTE DISCHARGE** received before July 24, 1992
(1 year waiting period after last court date)
- d) **CONDITIONAL DISCHARGE** received before July 24, 1992
(3 year waiting period after last court date)

NOTE: Under the Criminal Records Act (amended in 1992), the local Police Service can destroy the fingerprints and photographs retained in their files, however, the Applicant must write directly to the R.C.M.P. upon expiration of the appropriate waiting period:

Director
Identification Services
Royal Canadian Mounted Police
P.O. Box 8885
Ottawa, Ontario
K1G 3M8

APPLICANT INFORMATION

ADDRESS: _____

TELEPHONE NO.: _____

LAST COURT DATE: _____

INCIDENT NO.: _____

CHARGE(S): _____

SIGNATURE: _____